

TaskTracker

Initial Budget: \$5,000

Remaining Budget: \$0

Project:

ICT Upgrade - Planning

School:

Somewhere PS

Date:

Dec 2010

Task	Pr	Budget	Who	When	Progress								
					% Comp.	0	25	50	75	100	Done!		
Computer Room													
		\$1,000											
• transform the room into an engaging learning space	H		Anne	Term 1	0	█							
• dispose of old equipment	L		Anne	Term 1	25	█							
• clean/paint walls	H		Bill	Term2	50	█							
• clean carpet	L		Brian	Term2	75	█							
• re-organise desk/workstation layout to "U" arrangement	L		John	Term 1	95	█							
• mount data projector on roof	H		Anne	Term 3	100	█						█	
Network Infrastructure													
		\$500											
• engage firm to inspect and report on data network	H		Anne	Term 1	50	█							
• create a schematic diagram of the school's network	H		Anne	Term 1	100	█						█	
• create a network overlay on the school site plan	H		Anne	Term 2	100	█						█	

Server (Hardware)			\$200						
• upgrade server RAM to 2Gb	H			John	Term 2	0			
• relocate server to secure room	H			John	Term 1	100			
• install additional data drive	L			John	Term 1	0			
Server (Configuration)			\$300	John	Term 1	100			
• Import current staff and student authentication data	H			John	Term 1	100			
• Check backup schedule and operation	H			John	Term 1	100			
• Consider additional (remote) physical backup regime	H			John	Term 1	100			
• Backup & remove old home folders	L					0			
Network computers			\$300	John	Term 1	75			
• audit all network computers (Model, RAM, HD, etc)	H			John	Term 1	50			
• audit staff laptops (Model, RAM, HD, location, etc)	H			Anne	Term 2	100			
• account for all equipment in OASIS	H			Anne	Term 3	0			
• assess current software image and the re-imaging process	H			Anne	Term 4	0			
• assess staff and student authentication practices	H					0			
Printing			\$300	John	Term 2	90			
• audit printer hardware - model, age, type, etc.	H			John	Term 2	0			
• audit availability and suitability of printing facilities	L			John	Term 2	0			
• review use of current printers by staff and students	L					0			
School Website			\$600	Anne	Term 2				
• create a staff web site committee	L			Anne	Term 1	100			
• upload current school plan	H					0			

